**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, October 19, 2015 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Called to order** The meeting was called to order by Chair Fowler at 5:35 pm.

**Invocation** Ora Rice gave the invocation.

**Pledge of Allegiance** The pledge was recited by all present.

**Welcome/Special Guest/Introductions** Duane Ebarb was welcomed by Chair Fowler.

**Roll Call Quorum Present**

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| --- | --- | --- | --- |
| Bienville-Randy McKinney Present | Bossier-Jeanette Edmiston Excused | Caddo-Njeri Camara Present | Claiborne-Christon Cupp Present |
| DeSoto-Fred Jones Present | Natchitoches-Sandy Wiggins Excused | Red River-Wanda Brock Present | Sabine-Marcelle Slaughter Present |
| Webster-Ora Rice Present | Gov.-Deanna Fowler Present | Gov.-Barbara Marshall Present | Gov.-Chris Nolen Present |
| Staff ED-D. Efferson Present |  |  |  |
|  |  |  |  |
| Guests- Duane Ebarb LACAN |  |  |  |

**Approval of Agenda** A motion by Brock to amend the agenda to move Ora Rice’s presentation after the Guest Speaker and Public Speaker Comments was approved. A motion by Brock to approve the amended agenda passed.

**Approval of the Minutes for September 21, 2015** The minutes were approved with a motion by Brock.

**Guest and Public Comments** Duane Ebarb reported that the $500,000 approved by the legislature was divided between 5 LGEs for Individual Family Support Services. Another issue that LACAN is working on is training for law enforcement in dealing with individuals with mental issues. Mental Health First Aid for Children and Adults is a program Jill Waltemate is working on in the Bienville Grant.

**Report on the Policy governance Model Seminar presented by Miriam Carver by Treasurer Ora Rice**

Ms. Rice distributed handouts from the seminar for discussion. She said she learned a lot and enjoyed the seminar. She reviewed with the group the process of determining ENDS from MEANS.

**Agenda Items for Discussion/Action:**

**New Business**

**1.      Executive Limitations: Official Executive Director Report on File with the Secretary and**

 **available for public inspection.** Jones moved to accept the ED report as in compliance. The motion carried.

**a.   Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

 **c. Treatment of Staff Page 5**

**2. Governance Process**

 **a. Global Linkage Page 25**

Camaramoved to accept the policy without change. The motion carried.

 **b. Unity of Control Page 25**

Jones moved to accept the policy without change. The motion carried.

 **c. Accountability of the Executive Director Page 26**

McKinney moved to accept the policy without change. The motion carried.

 **d. Delegation to the Executive Director Page 26**

McKinney moved to accept the policy without change. The motion carried.

 **e. Board Monitoring Summary Report of September 2015**

Camara moved to accept the Summary Report. The motion carried.

**Board Business**

**Old Business**

**1. Report on the Policy Governance Model Seminar presented by Miriam Carver by Treasurer Ora Rice. Reported earlier in the meeting.**

**2. October Board Compliance Monitoring Tool Completion** The Monitoring tool was completed and returned to Chair Fowler for analysis.

**Announcements/Acknowledgements** Board member Cupp will be absent at the November meeting.

Jones gave kudos to board officers and the ED for a job well done.

**Next Proposed Meeting Date: Monday, November 16, 2015 @ 5:30**

**Adjournment**

McKinney moved to adjourn the meeting at 7:20 PM. The motion carried.

Submitted by:

Chris Nolen

Chris Nolen, Secretary